

Board meeting MINUTES

Meeting:	NTSCB Board Meeting		Date and time:	26 March 2018 14:00 - 16:30		
Location:	Linskill Centre					
Designated Board Members Name and job title	Agency	Present	Apologies	No apologies	Deputy	
Richard Burrows (RB) Chair of the Board	Ind	√				
Angela Yilmaz (AY) Head Teacher – Riverside Primary School	Education - Schools		√			
Carina Carey (CC) Head of North of Tyne National Probation Service	NPS		√		Sheila Askew (SA)	
Chris Aitken (CR)	Lay Member		√			
Craig Anderson (CA) Policy, Performance and Research Manager	NTC	√			Late arrival	
David Baldwin (DB) Head Teacher – Norham High School and Churchill Community College	Education - Schools	√			Late arrival	
Ellie Anderson (EA) Assistant Director Business Assurance	NTC		√			
Ellie Monkhouse (EM) Executive Director of Nursing and Midwifery	NHCFT	√			Late arrival	
Elizabeth Rowan (ER)	Lay Member		√			
Ian Grayson (IG) Lead Member	NTC				To receive minutes	
Jacqui Old (JO) Head of Health, Education, Care and Safeguarding	NTC		√			

Jackie Jollands (JJ) Group Nursing Director - North	NTW	√			
Jan Hemingway (JH) Designated Nurse	NHS North Tyneside CCG		√		Anne Foreman (AF)
Jane Pickthall (JP) Head of The Virtual School	NTC		√		
Jill Baker (JB) Senior Manager, Prevention, Early Intervention and Support Services	NTC	√			
Jill Prendergast (JP) Lay Member	Lay Member	√			
Lesley Young-Murphy (LYM) (Vice Chair) Executive Director of Nursing & Transformation	CCG	√			Late arrival
Lindsay Blackmore (LB) Deputy Director, North of Tyne for Northumbria CRC.	CRC		√		Kathryn Harrington (KH)
Louise Watson (LW) Senior Manager Legal Services and Information Governance	NTC		√		Helen Coombs (HC)
Martin Bewick (MB) Strategic Housing Manager	NTC		√		
Michael Vincent (MV) Designated Doctor Safeguarding Children	NHCFT	√			
Nik Flavell (NF) Senior manager for Quality Assurance CYPL	NTC		√		
Pat Buckley (PB) Service Manager	NSPCC	√			
Pete Xeros (PX) YOT Operations Manager	NTC	√			
Mick Paterson (MP) Detective Superintendent	Northumbria Police	√			
Sharon Haggerty (SH) Deputy Director Nursing and Quality	NHS England			√	To receive minutes
Sue Burns (SB) NTSCB Business Manager	NTC	√			
Suzanne Armstrong (SA)	Cafcass		√		
Wendy Burke (WB) Director of Public Health	NTC		√		

Julie McManus (JM) NTSCB Administrator	NTSCB	√			
Other attendees					
John Thompson Senior Manager SEND	NTC	√			

Item		Action
1	<p>Welcome and Apologies for Absence</p> <p>Apologies noted above. Members were informed of the late arrival of LYM and EM.</p> <p>RB informed members of the resignation of PB who was retiring from her role at NSPCC. RB thanks her for her valuable contribution to the NTSCB and wished her well in her future endeavours. Members were asked to note the vacancy of a Tyne Coast College representative from February 2018 when Alex Richards left her post. JM/RB to follow up</p>	JM/RB
	<p>Declaration of Interest</p> <p>None declared</p>	
	<p>Correspondence</p> <ul style="list-style-type: none"> Community Safety Partnership Strategy – RB informed the group of the request for the LSCB to be involved in the review of the CSP strategy, due to be published in April 2019. RB to meet with the CSP Chair to progress. Association of LSCB Chairs - RB has received an invitation to renew membership. Members were in agreement to renewing for a further year. SB to progress. 	<p>RB</p> <p>SB</p>
2	<p>Minutes of last meeting held on 29 January 2018 – accepted as a true record.</p> <ul style="list-style-type: none"> Domestic Abuse / JTAI – SB explained that agreement has been reached with Northumberland County Council that the Domestic Abuse Coordinator post will be a shared post across the two councils. There are several strands of shared work already, e.g. training, Champions networks and PCC initiatives that fit with a shared approach. Lesley Pyle (LP), the current post holder will be working in North Tyneside two days per week. <p>In relation to JTAI's and the domestic abuse theme, SB confirmed that LP will be contacting partner agencies to ask them a self assessment audit to benchmark themselves against the inspection criteria. A task group will then be arranged to look at areas for development. PB asked if adult focused services will be included in the inspection theme. SB stated that the inspection focuses on the responses in relation to children and young people although elements such as support services, work with perpetrators are considered. PB asked if the shared post would also have responsibility for adults. SB confirmed this was the case.</p>	

	<p>Also the Front Door, NTC are working with Safe Lives, a national charity whose aim is to strengthen responses to domestic abuse with the aim of reducing the incidence. A Safe Lives staff member is on site for a period of approximately 6 months to evaluate current responses including audit work. Members requested that an update on the work to date be provided with the MASH report to the next Board meeting.</p> <p>Additionally SB commented NTC will be extending their contract with Harbour, provider of domestic abuse service in North Tyneside and with Acorns, therapeutic service for children, for 12 months from 1 April 2018. A procurement process will be carried out over the summer and the Needs Assessment will be updated with support from the Public Health Team, to inform future commissioning. RB confirmed that it would be helpful if the Board worked towards a stronger and clearer position on the effectiveness of the partner response to DA.</p> <ul style="list-style-type: none"> • Children Missing out on Education – SB stated the service was considering comments from Board members following the recent presentation at the January Board meeting. It was agreed an update of the issues raised would be requested for a Board meeting later this year. RB thanked the board members who had shared various reports and research following the last meeting and he hoped we could maintain a good level of scrutiny on these developments • Financial Report – agenda item 4.1 • LADO Report – a report looking at progress since the implementation of revised processes is scheduled for the May board meeting. This is to assure members that the LADO process is operating as it should be following the revision. • IICSA – RB referred to the ‘live’ feed on the website re recent examination of CofE and historical abuse and noted a range of developments. 	
<p>3.</p>	<p>Matters arising</p> <ul style="list-style-type: none"> • Negotiations with Young People to look at how the LSCB can be better informed – RB/JM are meeting with newly appointed Young Mayor (Poppy Arnold) and Member of the Youth Parliament (Abbie Armstrong) on 26 March 2018. RB to report back at the next meeting. • Children and Social Work Act – RB to give an update in his report agenda item 5.3. • Agency attendance – SB updated the group on the current situation in relation to agency representation across the LSCB and sub-groups. There has been a decline in attendance by school representatives on the QILP and Case Review sub groups with both members citing workload pressures. SB also mentioned the lack of an education/schools representative on the SCR Panel for Claire and this is being progressed by the Panel. <p>JJ requested information about sub-group membership. RB requested membership details of all sub-groups to be sent to all</p>	<p>RB/JM</p>

	<p>members. RB confirmed that any attendance issues will be taken up directly with the agency concerned and thanked partners for their continued support.</p> <ul style="list-style-type: none"> • CYPL Partnership- RB updated the group on the information from the recent meeting in particular the Mental Health Strategy. JB updated the group on Kooth.com (online counselling service). RB also highlighted the presentation from Wallsend Children’s Community and the potential of a presentation to a future LSCB meeting, as this was an interesting and important development, and it would be helpful for the Board to gain some insight into safeguarding issues and perspectives from their point of view. 	
4	Standing Items	
	<p>4.1 Financial report – SB presented the latest report including spend to date and budget to be carried forward to 2018/19 financial year. She thanked partners who have all confirmed their financial contributions for 2018/19. The budget for 2018/19 remains unchanged. Discussions continue on the costs of the TriX policy and procedures electronic system. SB informed the group that the LSCB regional Business Managers meeting on 1/5/18 will continue to progress regional procedures. RB thanked funding partners for their contributions and SB for effective budget management. The Board confirmed the budget report, the carry forward and the budget for 2018/19</p> <p>4.2 Children’s Social Care Transformation and Signs of Safety – RB asked JB to update members in relation to Signs of Safety. She confirmed that a number of briefings took place week beginning 5 March 18 which were open to all. The new templates are in use and the Early Help Assessment (EHA) will be reviewed to reflect the model and partners will be invited to be part of this. This stage of the implementation had partly focused on enabling partners to learn more about SoS. RB reminded members that regular updates in relation to progress have been agreed. Also a presentation in relation to the progress of the MASH has been requested for the next meeting.</p> <p>RB asked JB to update members on Partners in Practice. JB stated NTC and South Tyneside Council, as a partnership are bidding for Government funding, part of the Government’s Innovation Fund to become a Partner in Practice. The Partners are among the strongest local authorities in the country and the aim includes to drive sector led improvement through peer support to authorities who need to improve and supporting DfE to shape and test policy on wider programmes and reforms. North Tyneside are interested in developing innovative ‘Edge of Care’ Services.</p> <p>4.3 Case Reviews ➤ SCR, Kevin– RB updated the group that HCPC are taking the lead</p>	JB/NF

on publication of the report which may be the executive summary only. The Police investigation in England is ongoing and therefore the date of publication may need to take this into account. RB highlighted the need to inform the National Panel of the above and will advise members of the date of publication as soon as practicable.

Learning review, Daisy and Erica – SB explained that the mother of D&E does not want the report to be published as she is fearful it will lead to media interest not only in relation to the girls but to her other children. The family re located following the incident and does not want to be identified in her current neighbourhood. SB stated Daisy and Erica are Looked After elsewhere in the North East. SB stated the recommendation to the Board is to not publish the full report but that further discussion was needed. PX stated he felt the publication of the report would compromise Daisy and Erica's resettlement and that of their siblings and it was not in the public interest to place the full report in the public domain.

MP stated that this was a high profile case and would be of interest to the media. He agreed with the reasoning not to publish the report and the need to manage information in high profile cases like this. It was agreed that on the basis that a range of concerns had been raised re the impact of publication in complete and unredacted form on the two girls and other children in the family was supported by the Board. RB noted however that there was some learning to be considered in respect of the point at which parents and children were involved in reviews, as this could allow concerns to be worked through at an earlier stage. He felt the Board was right to be cautious but reminded members of the importance of transparency and the role of the LSCB.

- **SCR Claire** - RB shared the Terms of Reference paper with members and explained the challenges in appointing a Chair of the panel. RB informed the group of the need for a Chair who is independent of the agencies involved in the Review. He has been asked and will, on this occasion undertake the role going forward. RB highlighted the key lines of enquiry as they stand at this stage of the review:

1. The effectiveness of escalation processes
2. Thresholds for statutory social work intervention and role of Early Help/TAF services
3. The voice of the child and response to what children tell us and demonstrate through their behaviours

In relation to the current timeline, SB commented that a Practitioner Event has been arranged for 16 April 2018. The draft report should be concluded by the end of May 2018. SB shared that it had been agreed that Claire's siblings, health records be included as part of the review process and the difficulties experienced to date in accessing them which has contributed to some delay.

PB asked about the sibling and will their needs be considered. SB explained the ongoing Police investigation and support that is in place for the siblings.

	<ul style="list-style-type: none"> ➤ Notification of Pending Decision – SB informed the group of a notification of a baby death (Co-Sleeping) which is to be considered at the next meeting of the Case Review Group in April and two other cases referred to the sub group following Serious Incident Notifications being submitted by the local authority. These are being considered by RB. ➤ Newcastle SCR re CSE – RB informed the group that the full report is now online: https://www.nscb.org.uk/sites/default/files/Final%20JSCR%20Report%20160218%20PW.pdf MP updated members on the above and the latest case in Telford. Also ongoing work following the recent Northumbria Police Inspection. 	
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5	Items for scrutiny and decision	
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	<p>5.1 SEND Peer Review Presentation - RB introduced John Thompson Senior Manager SEND at NTC. JT explained the reasons for the Peer Review of the SEND Support and Services in North Tyneside and the potential future inspection of the service. The presentation covered five areas:</p> <ul style="list-style-type: none"> ➤ Leadership and management ➤ Governance ➤ Capacity and resources ➤ The Local Offer ➤ Co-Production <p>The reviewed was highlighted as a positive experience with clear learning outcomes and areas for development which are:</p> <ul style="list-style-type: none"> ➤ Stronger engagement with health and social care ➤ Strategic commissioning to be better informed ➤ Local Offer website to be made user friendly and more accessible ➤ Understanding of Early Help Assessments ➤ Health data <p>JT stated an Improvement Plan had been agreed with the SEND Board as a result of the self assessment and peer review.</p> <p>SB asked about the links made with the Whole Life Disability Services. JT stated the sub-groups report to the Board. JP stated the need for a strategy to support the transition at age 18. JT replied that this is part of the Whole Life Disability Service. JJ asked if NTW was included as a partner. JT agreed to check this out.</p> <p>PB asked if any safeguarding challenges were highlighted by the review – JT replied that nothing had been highlighted as a significant concern, but that there was some potential for the LSCB to be able to demonstrate a more focused level of scrutiny and assurance.</p> <p>RB highlighted the positive results of the review and asked for a definition of ‘focus’ and ‘outcomes’. JT explained the key areas of focus. RB informed the group of his meeting with A James, Asst Director, Education, Skills and employment and how the LSCB can make a positive contribution to the ongoing work related to the review.</p> <p>JT asked the LSCB to challenge the key areas of the plan.</p> <p>EM asked for clarification of the definition of ‘health’ and requested a copy of</p>	
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the full report. JT explained the designated Clinical Officer in post and the allocated time for SEND Services. JT explained the need for more robust data e.g. Speech and Language Therapy waiting times. JJ explained access to Health Visitors and School Nurses.

RB summarised the discussions as the local authority and CCG working together strategically and operationally and highlighted the vulnerability of SEND children and asked if the Police are involved. MP clarified the Police involvement and highlighted the training that has taken place with colleagues to help them identify SEND.

JT highlighted the work of the MASH.

JM to distribute a copy of the presentation to members.

It was noted and agreed that the LSCB continue to develop through QILP and its wider programme an improving focus on SEND arrangements and progress.

5.2 QILP Q3 report – CA highlighted the key issues as identified by the QILP Sub Group:

- **Safeguarding and Supporting Children in specific circumstances**
 - several indicators provided by Northumbria Police have shown a rise in figures:
 - Domestic Violence incidents – QILP has requested more information to better understand the figures
 - Increase in violent and sexual offences against children – QILP were informed of a change in how the Police record the data which has resulted in the significant rise in the numbers.
LAC Missing episodes - higher than other local authorities.
- **We are safeguarding and supporting children in need of protection**
 - Second and subsequent CP plans - the indicator is higher than comparator groups. QILP will undertake an audit to seek assurance that thresholds are robust.

RB highlighted the increase in Children Going Missing whilst there are fewer children in the CP system. It was clarified the increase is in the LAC population. AF highlighted the concerns about children missing from home and the need to better understand this cohort. LAC missing have a team of professionals supporting them and this can mean that the issues can be more evident.

MP explained the Police data capture and the Absent category which is no longer in use and informed the group of the training and action plan on dealing with Missing Children from the police perspective. RB felt it would be important once responses and further narrative have been received to receive a fuller narrative and whether or not partners had measures in place to address learning.

JJ explained the need for standardised services and tolerance levels but stated the need to be very clear about the reasons behind the missing episodes. RB stated the need for a comprehensive narrative to assure the LSCB of the safeguarding of these children. PX informed the group of a

number of external placements within the borough. RB asked for further details on this from the Corporate Parenting Group and their views on this matter.

In relation to domestic abuse MP highlighted the 'Through the Eyes of a Child' campaign and Police actions relating to domestic violence incidences and the potential increase in reported incidences.

RB asked for QILP response to the report. SB stated members wanted a deeper dive into the data in relation to domestic abuse and missing episodes, to better understand the issues. The local authority and police data are not always consistent although recent changes may assist. A Police representative will be invited to contribute to the next QILP to aid understanding of the performance data.

PX informed the group of a regional local authority funding bid to the Police and Crime Commissioner to fund training in relation to APVA (Adolescent to Parent Violence and Abuse)

RB summarised the discussions and the need for partner agencies to assure the LSCB of the work they do to deal effectively with this situation, actions agreed as:

- Board members to note the complexities of the situation
- QILP to investigate further with a view to having a clearer view about the effectiveness of the multi agency response across the points raised and he noted that this may inform the planned update the board is going to receive re MASH and front door development.

RB asked for further information relating to children who are subject to a second CP plan. SB stated that Children's social Care have completed a review of the cases and reported to QILP there is no concern in this area. CA noted the lower number of children subject to CP plans means the number of second plans becomes a higher percentage although the actual numbers have not greatly increased. MV explained potential reasons for the repeat plans. SB highlighted that the indicator could suggest that the decision to remove them from a plan was premature and that they are not actually safer. The audit will enable performance to be considered in more detail and assurance confirmed or otherwise

LYM asked where discussions regarding the sub-categories will take place. SB stated this has not progressed whilst a new electronic recording system was introduced. This is now in place as of 26 February 2018 and will be progressed via QILP. NF is responsible for progressing this on behalf of the local authority and he is a QILP member.

RB stated the need for measured outcomes in key areas and actions that test the system and highlighted the need to better understand the whole system.

5.3 Annual Report – RB shared a copy of a report he had produced for the CYPL Partnership in relation to the changes to the LSCB arrangements and

	<p>progress against the objectives we had set ourselves at the 6 month point. RB drew members' attention to the risk register. Discussions are taking place within the LSCB and with the three statutory Safeguarding Partners, as well as at a regional and sub-regional level. It is expected that the publication of Working Together 2018 and the provision of any central government support for transition, will help give further form and impetus to these discussions and considerations. RB highlighted the expectation of LSCBs in relation to continuing with their current responsibilities up to the transition. Possible task and finish groups may be required once the options are progressed. RB asked members to send any comments to him. Updates will be provided at future meetings.</p> <p>RB asked the group to formally commission the next annual report. This was agreed with a completion date of July 2018.</p>	
6	Items for information	
	<p>6.1 Section 11 – SB updated members on the regional work with other LSCB's to establish a shared Section 11 template. This work has not been completed and North Tyneside's annual audit date is overdue unlike the other 5 LSCB's whose audits are not due until later in the year. It was agreed to go ahead with current NTSCB template, with a view to achieving alignment in 2019 if this is possible.</p> <p>SB also updated the group on the Schools self assessment with 69 of the 78 schools completing it online. This is the first year an on-line return has been requested and there were some teething issues experienced in relation to access. SB stated she was pleased with the schools response and the increase in returns. The report will be shared with head teachers and DSLs and a final report will be presented to the Board at the next meeting.</p> <p>6.2 Sub-Group minutes</p> <ul style="list-style-type: none"> • Business Group - were previously circulated 	
7	Partners Reports	
	<p>Partners reports – all partners to report any significant organisational development or change that may impact on the joint working.</p> <p>1. Northumbria Police – MP shared a report from the recent HMIC and highlighted some of the key findings:</p> <ul style="list-style-type: none"> ➤ IT Infrastructure/System – in the process of identifying and migrating to a new system ➤ Missing Children –work being carried out in relation to recording linked to the IT system above ➤ MAPP/RSO Management – Officers have high case loads. New operating model to be put in place. ➤ CSE/CSA – need to focus on the timely progression of enquiries <p>2. GDPR – RB asked for an update from partners on their work to be ready for the changes relating to GDPR. MP stated a Police exercise is taking</p>	

	<p>place to identify further work to be carried out relating to information assurance. LYM stated work is happening at the CCG to ensure compliance. CA stated work is ongoing at NTC and there are no implications for effective information sharing where there are safeguarding concerns.</p> <p>JM informed members of a meeting she attended with a member of the Information Governance Team at NTC in relation to the implications for NTSCB. A report will be provided to Board members.</p>	
8	<p>AOB</p> <p>SAFE WEEK – SB informed the group of the forthcoming SAFE WEEK in September 2018 which is proposed will be a collaboration with the Safeguarding Adults Board (SAB) Members agreed that NTSCB will participate.</p>	SB

Dates of next meeting:

21 May 2018 – 13:00 – 15:30 Langdale Centre

APPROVED